

GURU HARKRISHAN VOCATIONAL INSTITUTE

Under the Management of :

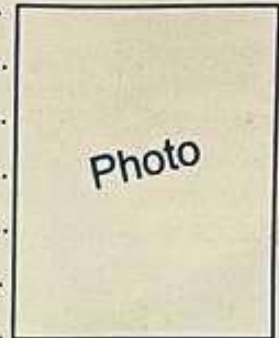
GURU HARKRISHAN EDUCATIONAL SOCIETY

(Regd. Under SR ACT 1860) (सरकार द्वारा पंजीकृत)

ADMISSION FORM

Session.....

1. Centre Code
2. Name of the Course
3. Name of the Applicant
4. Father's/Husband's Name
5. Permanent Address.....
6. Mobile No..... Alternate No.....
7. Religion..... Date of Birth..... EMAIL:.....
8. Sex : Male Female 9. SC BC GEN MINORITY
- 10 Qualification :



EXAMINATION PASSED	BOARD / UNIVERSITY	% AGE OF MARKS
MATRIC		
10+2		
GRADUATION		
OTHER QUALIFICATION		

DECLARATION BY THE APPLICANT

I here by declare that I am applying for admission with the permission of my parents / husband. I understand that fees once paid to the institute is not refundable/transferable. The particulars above are true to best of my knowledge. In the event of any information found incorrect or misleading, my candidate shall be liable to cancellation by the institute. I have read the contents of the information brochure thoroughly and I promise here by to abide the rules and regulation of the Institute as amended from time to time. I will not hold the Institute/Society responsible for any change/amendment in Govt./Society/Institute Policy regarding the course. Such alteration shall be binding on all students, after effects.

Date.....

Signature of Guardian

Signature of Applicant

FOR OFFICE USE ONLY

Programme

Project

GHVI

Regn. No..... Admission Fee..... Instalments.....

PROCEDURE FOR APPLYING

A candidate who completes all the conditions of the institute may apply for the admission on the application form available in the information brochure. The Application form for the admission must be accompanied by the following documents :

- a) Attested photocopies of Date of Birth certificate.
- b) Attested photocopies of certificates in fulfillment of eligibility criteria.
- c) Three passport size latest photographs.
- d) A non Refundable & non Transferable prescribe fee by Cash/DD.
- e) The application form should be filled in Capital Letters. Ensure that application form is signed. Incomplete forms will not be accepted.
- f) The Institute reserves the right to refuse admission to any candidate without assigning any reason.

PASSING CRITERIA :

A candidate is declared successful in the examination on having minimum 45% marks in each paper for theory and practical. First class : Aggregate 60% with pass in all subjects.

ISSUE OF CERTIFICATES :

A candidate who successfully complete the course will get certificate for his/her performance. Certificate for all courses are provided by GURU HARKRISHAN EDUCATIONAL SOCIETY (Regd) Yamuna Nagar.

GENERAL INFORMATION / RULES & REGULATION

1. Information brochure (Admission Form) is available at all the centres of society.
2. Counselling / guidance is offered by the counsellor at the time of admission at all the centres. You are requested to clear all your queries at the time of admission.
3. Handicapped and disable students are admitted keeping in view their disability.
4. 75% attendance is compulsory for regular student otherwise they will be fined/suspended.
5. In case of leave in account of medical problem student should inform the centre incharge along with a written application and Medical Certificate. Student absenting without information for 10 consecutive days will be suspended / restituted.
6. PCP training will be conducted for 10 days, especially for the correspondence students, which is compulsory.
7. Students are advised not to mishandle the property of the institution, Damaged property, furniture etc. will be charged from the students.
8. Students are required to bring all the material for practical work. Some selected work executed during the course of training will become the property of the institution, which has the authority to use it will be accepted after the date of submission.
9. All fees including Tution, Registration, Admission and Examination etc. are liable to be reviewed and changed marginally without any notice and relate to the academic year of admission.
10. Fees can be paid in cash or by demand draft.
11. Monthly fees for all courses is to be submitted till 10th of every month otherwise late fees fine will be charged.
12. Security Deposit of Students taking Admission in Vishva Saksharta Yojana will be refunded only after the successfull Completion of one year programme.
13. Fees once paid in not refundable or adjustable, transferable in any case.
14. Library facilities are available to the students. They can draw relevant books from the library on depositing security specified by the library incharge.
15. GHES will not be responsible for any physical injury or loss to the students during their stay at the institute.
16. All disputes are subjected to Jagadhri Jurisdiction only.
17. Information brochure is not a legal document.
18. Any student who will not obey the rules & regulation of the institute or misbehave in the institute will be restituted & will not be entitled for readmission and cannot claim refund of any fee.

Date

Signature of Applicant